# Startup costs worksheet

Estimate first, then fill in the actual figure as you spend.

**Business name** _____ **Planned opening date** _____

| LINE ITEM | ESTIMATE | ACTUAL |
|---|---|---|
| **FORMATION AND LEGAL** | | |
| State filing fee and registered agent | | |
| Licenses and permits | | |
| Legal and accounting setup | | |
| Insurance deposit | | |
| **Total formation and legal** | | |
| **SPACE AND EQUIPMENT** | | |
| Lease deposit and first month | | |
| Build-out and repairs | | |
| Furniture and fixtures | | |
| Computers and equipment | | |
| Vehicles | | |
| **Total space and equipment** | | |
| **LAUNCH** | | |
| Opening inventory and supplies | | |
| Website, logo and signage | | |
| Launch marketing | | |
| Training and travel before opening | | |
| **Total launch** | | |
| **RUNNING COSTS CUSHION** | | |
| Three months of fixed costs | | |
| Owner living costs for three months | | |
| **Total cushion** | | |
| **Total startup money needed** | | |

Fillable PDF: click a cell to type, then save or print. Shaded cells are totals. The Excel version on eminenttax.com adds them up for you.



General information, not tax advice for your situation.