Small business budget template

Plan each month. The Total column adds up the year.

Business name _____ **Budget year** _____

LINE ITEM	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	TOTAL
INCOME													
Product sales													
Service sales													
Other income													
Total income													
COST OF SALES													
Materials and inventory													
Direct labor													
Total cost of sales													
Gross profit													
EXPENSES													
Payroll and taxes													
Owner salary													
Rent													
Marketing													
Software and phone													
Insurance													
Professional fees													
Vehicle and travel													
Other													
Total expenses													
Net profit													
Net margin													

Fillable PDF: click a cell to type, then save or print. Shaded cells are totals. The Excel version on eminenttax.com adds them up for you.

General information, not tax advice for your situation.