Balance sheet template

Fill in balances on one date. The difference line should come to zero.

Business name _____ **Balance sheet date** _____

LINE ITEM	THIS YEAR END	LAST YEAR END
CURRENT ASSETS		
Cash in bank		
Accounts receivable		
Inventory		
Prepaid expenses		
Total current assets		
FIXED AND OTHER ASSETS		
Equipment and furniture		
Vehicles		
Less accumulated depreciation (enter as negative)		
Deposits and other assets		
Total fixed and other assets		
Total assets		
CURRENT LIABILITIES		
Accounts payable		
Credit cards		
Sales tax payable		
Payroll taxes payable		
Current part of loans		
Total current liabilities		
LONG-TERM LIABILITIES		
Loans, less the current part		
Loans from owners		
Total long-term liabilities		
Total liabilities		
EQUITY		
Owner contributions		
Owner draws or distributions (enter as negative)		
Retained earnings from past years		
Net profit this year		
Total equity		
Total liabilities and equity		
Difference (should be 0)		

Fillable PDF: click a cell to type, then save or print. Shaded cells are totals. The Excel version on eminenttax.com adds them up for you.

General information, not tax advice for your situation.